



**canyonview  
ministries**

# **JUNIOR COUNSELOR HANDBOOK**

**My Camp Name is:**

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# LET'S GET STARTED WITH SOME BASICS!

Here we go again, another summer full of fun at Canyonview! We are very excited to have you as a part of our ministry team. As believers, we are told to pray for laborers for the harvest, and this year the potential harvest is great. Thank you for your willingness to serve as a co-laborer for Christ!

## **Let us introduce you to the Day Camp Staff...**

If you have any questions or concerns about Day Camp during your week of service, the Day Camp Director is your go to person. Under his/her leadership are the wonderful **counselors**, with whom you will be paired. They are your direct authority during the week. There will also be members of Canyonview's **Teens In Ministry** (T.I.M.) Program at Day Camp. Their role will be similar to yours at Day Camp. Many T.I.M.s have experience at Day Camp, and they should be able to answer any questions you have.

You get the amazing opportunity to serve God by serving campers at Canyonview's Day Camp. There is a great deal of responsibility that comes with this. You are encouraged to ask questions and learn about the ministry. To help, here are a few things that you must know.

## **As a JC you...**

- ~ Model good camp behavior at all times!
- ~ Are responsible for the health and safety of each camper in your group.
- ~ See campers on and off the bus in the morning and afternoon.
- ~ Know at all times where each camper is. (Doing head counts is not a bad idea.)
- ~ Are particularly watchful at swim and creek-walking times.
- ~ Make sure that campers are safely returned to parents back at the church.
- ~ Are responsible to nurture the spiritual health of your campers.

**Bring your Bible, initiate conversation with kids, share your excitement with them about Christ's love, lead by example, and most importantly...love them!**



# A TYPICAL DAY. WHAT TO EXPECT AT DAY CAMP



## Galatians 6:9-10

**And let us not grow weary of doing good, for in due season we will reap, if we do not give up. So then, as we have opportunity, let us do good to everyone, and especially to those who are of the household of faith.**

TBA am:	Buses arrive at designated churches or designate pick-up points
TBA am:	Buses depart for Canyonview
8:30am:	Buses arrive. Campers and counselors are organized into their groups. Everyone heads down the trail. Campers deposit their things in the changing rooms.
8:50am:	Everyone gathers at the flagpole for wake up songs, Scripture, prayer, and flag raising.
9:10am:	First Activity
10:00am:	Large Group Bible Time: Songs, stories, Bible study, and snack.
11:00am:	Second Activity
12:00pm:	Lunch Time
12:30pm:	Change for swimming or activity of choice (Swimming, boating, creek walking, or games).
2:00pm:	Change back into clothes
2:20pm:	Small Group Bible Studies
3:10pm:	Gather at the Flag Pole
3:20pm:	Head up the trail
3:30pm:	Buses Depart/Staff Meeting
4:00pm:	Buses arrive at churches or designated drop-off points.

## SCHEDULE DEVIATIONS

### MONDAY

TBA am:	Campers arrive at church early for lice/health checks
10:00am:	Orientation of Church Junior Counselors and T.I.M.'s

### FRIDAY

TBA am:	Buses depart for Canyonview
12:00pm:	Buses arrive.
6:00pm:	Parents arrive at Day Camp for Family Night/Picnic games
6:30pm:	Potluck supper and Day Camp program
8:30pm:	Finish and Goodbyes

# DAY CAMP DIRECTOR'S EXPECTATIONS FOR YOU AT DAY CAMP

## The First Day you meet your campers...

Before you get on the bus, you might have the opportunity to hang out with your group. Don't miss the ministry available.

If you have time, get to know your campers by playing an introduction game. Here are a few ideas...

I am \_\_\_\_ and my favorite ice cream is \_\_\_\_.

I am \_\_\_\_ and I am good at \_\_\_\_.

I am \_\_\_\_ and if I had an hour to do anything I would \_\_\_\_.

I am \_\_\_\_ and my favorite thing to do is \_\_\_\_.

Be prepared with any simple tricks or amusing games you know to use while sitting in a circle.

**Have fun with it!**

Top of the Hill (am): When the campers arrive at camp, have them line up with their counselor.

Flagpole: At the flagpole, keep the kids in line; keep them straight and quiet.

Activity: At activity time, keep the kids under control and only participate in the activity if the leading counselor offers it to you. This time is for the kids to do the activities not us. Almost always you will be able to participate in the activity, but your priority is the campers.

Large Group: In large group, sit with the kids. If you have a question, ask the counselor at flagpole or at the top of the hill. Sit amongst the kids, so you can keep them quiet and focused.

Lunch: At lunch engage in conversation with the kids about themselves. This is a great time to learn what you can pray about for the kids.

Changing: During changing time, help the kids to move quickly and line up quickly. Remind them that for every minute they spend in the changing room they lose swim time. **Remember, two staff need to be in the changing rooms any time a camper is changing.**

Swim Time: At swim time, plan on helping at the counselor's station. If the counselor releases you to have free time, try to hang out with at least one of your campers. When you are swimming, follow all the rules.

Small Group Time: In small group, help keep the campers keep quiet while the counselor teaches. If you have personal questions, save them for afterwards. Again, this is the time for the campers to learn from us—if we are having our own discussions, they may tune out.

Top of the Hill (pm): At the end of the day, get the kids up the hill and on the correct bus. Their parents will appreciate their kids returning home safely.

Group Games: Assist the counselors, be boundaries, participate in some way.

Counselor Hunt: Lead the kids around looking for counselors. Don't cheat. Let the kids pick where to look no matter how foolish their ideas appear. It's about them.

Tour: During the tour, listen to the counselor so that the kids have a good model to follow. Start to learn their names, get to know them, and answer their questions.

Family Night: During family night, mingle with the families. Do your best to greet each kid's parents and eat with at least three families.

# WORKING WITH THE COUNSELING STAFF



## 2 Timothy 2:15

“Do your best to present yourself to God as one approved, a worker who has no need to be ashamed, rightly handling the word of truth.”

### COUNSELOR ROLE

Supreme Ruler of the camper group.

### YOUR ROLE

Second in command to the Supreme Ruler of the camper group.  
Take authority of the group in submission to your counselor.

### COUNSELOR RESPONSIBILITY TO YOU

- Help you have a successful week of ministry.
- Point out areas of improvement.
- Give you direction on how to lead.
- Delegate responsibility to you.
- Allow for your participation in small group Bible times.
- Partner with you in ministry, not babysit you.

### YOUR RESPONSIBILITY TO THE COUNSELORS

- Submit to the authority of the counselor that you are directly assigned to as well as the other counselors at camp.
- Back up the decisions that they make.
- Work hard to present a unified team to your campers.
- Help wherever and whenever you are asked to.
- Don't be a large camper. Be active in leadership.
- Have a teachable spirit.

### CANYONVIEW'S MISSION STATEMENT

Canyonview Camp offers a special ministry designed to supplement the evangelistic and edifying activities of the local church. It provides, in a wide variety of settings, opportunities for people of all ages, races, and church backgrounds to focus on the Word of God and the person of the Lord Jesus Christ. As the authoritative Word of God is taught literally, the results are dependent of the working of the Holy Spirit, rather than human pressure. Some sow, others water, but God brings the increase.



# PROGRAM AND INTERACTION WITH CAMPER

## 1 Corinthians 15:58

**And let us not grow weary of doing good, for in due season we will reap, if we do not give up. So then, as we have opportunity, let us do good to everyone, and especially to those who are of the household of faith.**

**Everything that happens at Day Camp is Program!** If a camper has a horrible day at camp, then that becomes their program for the day. If they have a great day at camp, then that becomes their program. It is important that we do everything possible to ensure a great program for the campers.

- ~ Know the health concerns in your group!
- ~ **Never** at any time is a JC to administer First Aid. Get a counselor if there is a situation that requires First Aid.
- ~ Is each child in your group having fun?
- ~ Where are your campers developmentally?
- ~ Where are your campers spiritually?
- ~ Be on the alert for campers who might have first day fears, feel excluded, homesick, teased, or bored, or be misbehaving.

Remember, **EVERYTHING IS PROGRAM!** Bad program is dramatically reduced if you invest appropriate time into your campers.

Focus your time, energy, and prayers on your campers. There is no reason for you to be away from them for more than five minutes. You only have one week with them. Savor every moment and make it count. **Choose ministry opportunities over opportunities to socially interact with your friends!**

- ~ Campers get priority of activities.
- ~ Campers get all of your attention.
- ~ Spread out among campers during Bible study times.



# INTERACTION WITH CAMPER: CHILD PROTECTION PLAN

1. **RECOGNIZE** appropriate boundaries.
2. **RESIST** any inappropriate behavior.
3. **REPORT** inappropriate behavior if it does occur.
4. **MODESTY**- Everyone's private body parts should be covered at all times around others.
5. **NO PRIVATE ONE-ON-ONE's**- Never be alone with a camper, counselor, staff member where others are not present. Always stay where others can see you.
6. **GOOD TOUCH and BAD TOUCH**- Everyone should always feel safe and encouraged. That is why we love high-fives, and short side hugs. However, hitting, pushing, back rubs, sitting on laps, and touching each other's body parts is uncomfortable and inappropriate.
7. **GOOD TALK and BAD TALK**- We love to encourage, uplift, be positive, and praise one another. We want to build each other up...all day...every day That's GOOD talk! On the other hand, any bad language, disrespectful attitude, potty humor, or inappropriate jokes is BAD talk and is not tolerated at Canyonview. And, we never tell secrets here at Canyonview. Ever.
8. **BULLYING**- We have zero-tolerance for any form of bullying. If someone asks you to stop...you must stop! No questions asked. If you ever feel like someone is picking on you or being mean to you, please tell us so we can help you. You will be helping us keep Canyonview fun and safe!
9. **Protecting YOUR TERRITORY**- Your stuff, your cubby, your body...is yours. At no point, should a counselor or other staff member ever be in your space and make you feel uncomfortable. It's your space!
10. **Report**- If you ever find yourself involved in or witness uncomfortable behavior here at Canyonview, then we need you to REPORT it and tell somebody quickly. At Canyonview, you can report uncomfortable behavior in one of three ways...
  1. First Choice: Tell the Director immediately.
  2. Second Choice: If you don't feel comfortable telling the Director, then you can write a note and drop it in the "Safe Box". There is a safe box located at the Ranch, at Oak Lodge and at day camp.
  3. If you learn that abuse has happened, you are required to report it to the Director immediately.
11. **Required**- Do not be alone with any other person at any time. You must be in groups of 3 or more.
12. **Bathroom and changing rooms**- You are not permitted to be in the bathroom or a changing room or anywhere with anyone alone. If you need to take a camper to the bathroom or changing room, then stand in the doorway on the outside of the room or building where everyone can see you and maintain verbal supervision of the camper. Do not permit two campers to be alone either. No people are permitted to be together one on one at any time.